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DISPOSITIO	N FORM	CONFIDENTIAL
FILE NO.	SUBJECT gest of Sta	ff Conference, 11 May 1954
TO Chiefs of Offices and Staff Divisions	FROM C/S	DATE <b>12 May 1954</b> COMMENT NO. 1

## 1. SPECIAL ASSISTANT (Mr. Friedman)

The initial session of the three panels (Electronics, Telecommunications, and Mathematics) of the NSA Scientific Advisory Board will be held at NSS on 20 and 21 May. All Staff Division and Office Chiefs are urged to gather problems on which the Penels may lend assistance.

Reference to our letter to Asst. C/S, G-2, dated 7 April, on the subject of cryptology, cryptanalysis, codes, ciphers, etc., being taught in various Service schools, the G-2 interim reply is that a minimum of three months is necessary for research before a final reply will be received.

#### 2. COMPTROLLER

The personnel spaces (375) authorized to provide for attrition pursuant to the interim move will be hired and allocated to replace those losses incident to the move; they may not be assigned to additional support requirements that may develop because of the move. If and when the additional 1065 spaces for sugmentation of Production are authorized, none of these spaces will be used for additional support personnel that may be required due to the increase in size of NSA. Additional personnel that may be required for support spaces, both for the interim move and for any sugmentation that may be authorized, will be taken from our presently authorized ceiling of 6237 civilian personnel. A mannower survey in all Offices and Divisions will, therefore, be necessary. Your cooperation and assistance in this survey are solicited.

#### 3. PLANS AND POLICY

Major T. Erickson, Deputy to Chief, NSA Europe, is here for two weeks TDY. Those of you who have problems that may be resolved at this time may contact Major Erickson at NSA-063.

## 4. PERSONNEL

Reminded the Staff that whenever visiting foreign notables arrive in Washington, NSA personnel <u>MAY</u> be excused to attend the velcoming ceremonies if they can be spared. However, there is no standing rule that they must be excused.

Declassified and approved for release by NSA on 05-28-2014 pursuant to E.O. 13526



### 5. COMMUNICATIONS

Informed the Staff that the Chief, Office of Communications, will depart for NSAEUR and the Mediterranean on or about 14 June. Anyone who has problems relating to communications is invited to contact the Communications Office

J. Cagan E. J. COGAN Major, USAR

Major, USAR/ Asst. to the C/S

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