CIVILIAN EMPLOYMENT BOARD

Minutes of Meeting Held
2 August 1946, Room 117
Headquarters

Present:

Mr. Rowlett
Lr. Kullback
Dr. Sinkov
Lt. Elwood
Lt. Klemm
Miss Greene
Mr. Starlin

1. PUBLICATION OF ARTICLES BY RESEARCH PERSONNEL

Headquarters Memorandum No. 71, 23 July 1946, subject: "Policy in Authorizing Publication of Technical Papers," was discussed by the Board. It was agreed that the memorandum was sufficient clarification of Post policy in regard to publication of articles by research personnel. Mr. Starlin stated that recommendations of the Board on "hot weather policy" and standards of performance had gone forward to the Staff and studies are in the process of being made.

2. MINUTES

The minutes of the meeting of 23 July were reviewed and approved.

3. PROMOTIONAL ACTION FOR DR. MARTIN JOOS

The request for promotion of Dr. Martin Joos from P-5 to P-6 was considered. A point in question was that Dr. Joos has indicated that he is resigning this fall to return to teaching and it has been an unwritten Post policy to withhold promotions of employees having expressed an intent to resign. The Board felt in this case that the employee has contributed so materially to the success of the Agency that he is deserving of the promotion. It was the decision of the Board that a letter be crafted to Chief, Army Security Agency, recommending that the request for promotion for Dr. Joos be approved. This letter is to include the following justification for honoring the promotion request:

a. The employee has actually been in the job for some time.
b. He meets all the Civil Service qualifications.
c. Such a promotion would in large measure be a reward for exceptional work performed at this Agency.
d. Statement of the approximate monetary cost to the Agency.
e. If the employee had not expressed an intention to resign, promotional action would have been honored without question.

L. GLENN STARLIN
Chairman, Civilian Employment Board