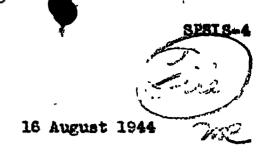
SPSIS 319.1



SUBJECT: Semi-monthly Report of Director of Training.

To: Commanding Officer, Signal Security Agency, Washington 25, D. C.

1. Submitted herewith is a report of the Director of Training for the period 1-15 August, 1944.

a. TRAINING SCHOOL

New Trainees	96
Permanently Assigned Trainess	186
Trainces Resigned	12
In-Service Trainees	6
Total Absentess	86
Temporarily Assigned Trainees	8
Assembler Instrument Treinoss	3
Lowest Total Enrollment (14 August 44)	145
Highest Total Enrollment (1 August 44)	244

b. EXTENSION SCHOOL

Officers		524
WAC Officers		72
Enlisted Men	•	730
Enlisted Women		104
School & Post Civilians		408
Non-resident Civilians		168

c. FILM LIBRARY

Hours actual operation	}		84
Pilms projected	ı		141
Attendance (Excluding 2d	Sig.	Serv.	
En. projections)	ï		5,580

2. Miscellaneous Training Activities.

a. At the request of the Engineers' Communication School at Fort Belvoir, the Director of Training, S.S.A., arranged for two instructors to give instruction on the convertor M-209.

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The instructors were selected from "C" Branch and the Office of the Director of Training. Seth instructors were extremely well-qualified. The instruction was given at Belvoir to a class of forty-five officers and enlisted men, all instructors, on the evening of 9 August 1944. The most secure and efficient manner of operating the converter M-209 was taught in detail. Inaddition to the verbal instruction, the school was presented with problem booklets, prepared lectures on the k-209, exercises and a reciprocal alphabet cog wheel training aid. Appreciation was expressed by Major Martin of the Engineers to the Signal Security Agency for the work accomplished in this class. It is felt that this informal liaison will prove of immeasurable value to the over-all security of all future Engineer cryptographic communications.

b. On l August 1944, the Civilian Fraining School initiated a one-shift schedule. The school formerly had two shifts, day and swing. The drop in enrollment to a figure slightly less than two hundred necessitated the revised schedule. One of the two WAC officers was relieved from duty and assigned to "E" Branch. One of the two supervisors (civilian), one permanent and six temporary teachers were also reassigned.

o. Two officers, one from "C" Branch and one from the Office of the Director of Training, will leave on 20 August 1944 to establish liaison with the Signal Corps Replacement Training Centers, Unit Training Centers and Officer Schools at Monmouth and Crowder. The primary purpose of this liaison is to insure universal and standardized methods of training in cryptographic systems and transmission security. Prepared booklets and training aids will be furnished the schools. The officers will spend approximately one week at Monmouth and one week at Crowder.

3. Personnel

Authorized		Current
1 2 4 7 9	Lt. Col. Major Captain 1st Lt. 2d Lt.	0 1 2 8 12 23
8	Enlisted wAC	2
30	Civilian	30

Stanley Clarke Major, Signal Corps