

**DISPOSITION FORM**~~SECRET~~

FILE NO.

SUBJECT

Digest of Staff Conference, 13 July 1954

TO  
Chiefs of Offices and  
Staff Divisions

FROM

c/s

DATE

14 July 1954

COMMENT NO. 1

**1. ADJUTANT GENERAL**

Announced that personnel departing on TDY overseas must forward personal data, for use while on TDY, to the AG for transmittal via Courier channels at least one week in advance of departure. In the near future, a "check list" for each overseas traveler will be issued by the AG. This list will assist the traveler and the AG in preparing for each trip. Where material cannot be assembled until departure time, such material should be forwarded to the AG with a note of explanation. The AG will render special handling in such cases.

**2. SECURITY**

Requested that Chiefs of Offices and Staff Divisions clear with the Chief, Security Division, the names of personnel for whom TDY plans or PCS orders are being initiated.

**3. DIRECTOR**

Commented on overseas travel: "I want to see travel spread over 11 months of the year; between 15 December and 15 January I expect our people to be home. I want the maximum amount of travel from NSA to the field; the best possible substitute for having been out in the field is to visit your counterparts. I want more travel by different people. I see too many repeat trips."

General Canine read a letter from General LeMay in regard to the service test on the Voice Secrecy Equipment known as the AFSAY 806. He stated that the equipment had contributed appreciably to speeding up work on classified matters which ordinarily would require cumbersome teletype transmission. He added that his concern was how to get more equipments with a minimum delay. "I am happy that we are finally commencing to get into the hands of the users at least service test models of the numerous pieces of hardware that everybody has been dreaming about building and trying to convert into service equipment. This is the second case now in a month or so in which we have been put under considerable pressure. Those of you who are in between the Agency and the users must be very careful. You must be ultra-conservative in what you promise these people. Let me do the bragging. I read this for two purposes. One of them was that I wanted to throw a bow to the Director of R/D for a job very well done, and I bespeak conservatism by all of you in our contacts with the users and particularly with the high-powered users like the one at 1600 Pennsylvania Avenue, and two, the Commanding General of the Strategic Air Command."

Declassified and approved for release by NSA on  
05-28-2014 pursuant to E.O. 13526

*Eugene J. Coogan*  
EUGENE J. COOGAN

Major, USAF  
Asst. to the C/S

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